

Illinois Home Visiting Guide to Entering HRSA Form 2 Data



CPRD | Center for Prevention
Research & Development
SCHOOL OF SOCIAL WORK

Form 2 Created 5/22



Form 2: Where to Enter in Visit Tracker

Construct	Tab in Visit Tracker	Where to Enter	Page
1. Preterm Birth	Children	Enter Child's Due Date and Date of Birth, calculation will be made automatically	4
2. Breastfeeding	Children	On the PVR, -OR- Select Child -> Health Info -> Breastfeeding Survey -> Add Item	3
3. Depression Screening	Guardian	Select Primary Guardian -> Assessments -> + -> Select EPDS	7
4. Well Child Visits	Children	Select Child -> Health Info -> Child Medical Visits -> Add Item; Reason: <u>Well Child</u>	<u>3</u>
5. Postpartum Care	Guardian	Select Primary Guardian -> Demographic/Health->Medical & Emergency Room Visits, Type: Any, Reason: Postpartum	6
6. Tobacco Cessation	Guardian	Select Primary Guardian -> Demographic/Health -> Tobacco Use Survey-> Add Item	6
7. Safe Sleep	Children	On the PVR -OR- Select Child -> Health Info -> Safe Sleep -> Add Item	4
8. Child Injury	Children	Select Child -> Health Info -> Child Medical Visits -> Add Item -> Type: ER, Reason: Injury -OR- Ingestion	4
9. Child Maltreatment	Children	This Data pulled from another system, nothing for you to enter	
10. Parent Child Interaction	Guardian	Select Primary Guardian -> Assessments -> select (PICCOLO or CHEERS-Check-in) * HFA sites must use the CHEERS-Check-in	7
11. Early Language Literacy	Children	On the PVR -OR- Select Child -> Health Info -> Literacy Activities-> Add Item	4
12. Developmental Screening	Children	Select Child -> Screenings -> + -> Developmental (ASQ-3)	5
13. Behavioral Concerns	Children	On the PVR, <u>question must be asked at each visit</u> , and recorded	4
14. IPV Screening	Guardian	Select Primary Guardian -> Assessments -> select (Futures or HITS) Futures is for female participants, HITS should be used for male participates, for other genders the participant may choose which assessment is used.	7
15. Primary Caregiver Education	Guardian	Select Primary Guardian -> Demographic/Health -> Parent Education History -> Add Item	6
16. Health Insurance Continuity	Guardian	Select Primary Guardian -> Demographic/Health -> Insurance History -> Add Item Should be asked at enrollment, at 6 months and then annually	6
17. Completed Depression Referrals	Guardian	Enter in the same screen as Depression Screening, click the pencil to edit -OR- Select Primary Guardian -> Resource Connection , click the pencil to edit	8
18. Completed Developmental Referrals	Children	Enter in the same screen as Developmental Screening , select Yes to the resource connection question, and the fields will pop up to enter information	5
19. IPV Referrals	Guardian	Select Primary Guardian -> Resource Connection -> + Connection Type must be: Intimate Partner Violence	8

Constructs related to Children

Setup Families Guardians **Children** Home Visitor Calendar Reports Support

» Child Data
» Information Record
» Contacts
» Screenings
» Assessments
» Health Info
» MIECHV Form 2 Data

Select the child from the drop down box.

Stein, pumpkin
Select Child
Cookie, Baby
Daway, Run
Fish, Grouper
Lopez, Andres
O'sun, Warm
Smith, Joe
Stein, pumpkin
tree, maple

Health Info

Medicaid #

Delays, disabilities, conditions <input type="button" value="Add Item"/>					
Date	Diagnosed delay, disability, med condition?	Developmental delay?	Receiving services?	ECI services	Services being received

Insurance History

Immunizations

Child Care

Child Medical Visits C4 Well Child Visits

BreastFeeding Survey C2 Breastfeeding

Constructs Related to Children Continued

Dental Care / Coverage

Add Item

Medical Care

C8 Child Injury

Add Item

Safe Sleep

C7 Safe Sleep

Add Item

Literacy Activities

C11 Early Language Literacy

Add Item

C13– Behavioral Concerns is answered on the PVR. The question should be asked and answered yes or no at each visit. If left as “did not ask,” this entry will not count towards the numerator.

Any concerns regarding your child's development, learning, and/or behavior? Did not ask No Yes

Child's development, learning, and/or behavior concerns

Save

Child Data



▲ This family has a Data Quality Alert. [Review alerts here](#)

ID 1445866

Name pumpkin

Middle Name

Stein

Guardians

Frank N Stein (Primary)

Caregiver relation

C1 Preterm Birth

Father

Due Date

Birth Date 08/30/2021

Age

8 months

Gender

Female (F)

Birth Weight

7

Lbs

6

Oz

Physician

Constructs Related to Children Continued

Setup Families Guardians **Children** Home Visitor Calendar Reports Support

Child Data
Information Record
Contacts
Screenings
Assessments
Health Info
MIECHV Form 2 Data

Select Child
Select Child
Cookie, Baby
Daway, Run
Fish, Grouper
Lopez, Andres
O'sun, Warm
Smith, Joe
Stein, pumpkin tree, maple

Add Screening

Developmental
Health
Hearing
Social-Emotional
Vision
Developmental / Social Emotional

C12

Development

Developmental Screening Completed? Yes No

Screening Tool: ASQ-3 (National) ?

Screening Result: Concern

	Score	Delay / Concern
Communications	20	<input checked="" type="checkbox"/>
Gross Motor	20	<input type="checkbox"/>
Fine Motor	20	<input checked="" type="checkbox"/>
Intellect/Prob Solve	20	
Personal-Social	20	

Concerns / Suggestions / Activities

C18

Completed
Developmental
Referrals

Resource Connection

Is the home visitor providing support related to a concern found during this screening? Yes No

Was a resource connection made as a result of a concern found during this screening? Yes No

Connection Date: 05/18/2022 This is the date first discussed.

Connection Type: Early Childhood Intervention

Connected To: CFQ

Connection Reason: [Text Area]

Comments: [Text Area]

Connection is Progressing (will show on PVRs) Completed (will no longer show on PVR)

Concerns / Suggestions: [Text Area]

Constructs Related to Primary Guardians

Setup Families **Guardians** Children Home Visitor Calendar Reports Support

- » Family Home
- » **Demographic/Health**
- » Contacts
- » Resource Connecti
- » Goals/Plans
- » Assessments
- » MIECHV Form 2
- » Supervision Note
- » Reminders
- » Family DQ Alerts

Demographic Data

Guardian Demographics

Parent Employment History

Parent Education History

C15 Primary Caregiver Education

Date	Guardian	Highest Level Attained	Technical Training or Certification	Current Status	#hrs/week	Enrollment Status	
5/3/2022	Frank N Stein	Less than high school diploma or equivalent	not applicable	Not a student/trainee	0		

Parent Housing Status

Health Info

C16 Health Insurance Continuity

Insurance History

Date	Guardian	Status	Continuous Coverage	Entire Family	
10/4/2022	Frank N Stein	Title XIX (Medicaid)	Yes	Yes	
5/3/2022	Frank N Stein	Title XIX (Medicaid)	Yes	No	

Dental Insurance

Parent/Guardian General Health

Tobacco Use Survey (definition)

C6 Tobacco Cessation

Date	Guardian	Tobacco Parent	Receiving services	Tobacco Home	Tobacco use 30 days	
5/12/2022	Frank N Stein	No		Yes	Not at all	

Medical & Emergency Room Visits

C5 Postpartum Care

Constructs Related to Primary Guardians

Setup Families **Guardians** Children Home Visitor Calendar Reports Support

- » Family Home
- » Demographic/Health
- » Contacts
- » Resource Connection
- » Goals/Plans
- » **Assessments**
- » MIECHV Form 2 Data
- » Supervision Notes
- » Reminders
- » Family DQ Alerts

Select Guardian
Select Guardian
candy, peppermint
Daway, Don
Daway, Fay
Fish, Salmon
Ginger, Cookie
Lopez, Adriana
O'Sun, Ray
Smith, jo
Smith, Jules
Stein, Frank N
Tree, Olive

4 Ps Plus
ACE
CHEERS Check-In
EPDS
FROG
Futures
HFA Parent Survey
HITS
I/T HOME
PAT SURVEY 2019
PFS
PFS2
PICCOLO
RAT
Safety

C10
Parent Child
Interaction

C3 Depression Screening

C14 IPV Screening

FYI:
Within Visit Tracker, the **Assessments tab** applies to adult participants/guardians, while the **Screenings tab** applies to children.

Constructs Related to Referrals for Primary Guardians

- » Family Home
- » Demographic/Health
- » Contacts
- » **Resource Connection**
- » Goals/Plans
- » Assessments
- » Service Plan
- » MIECHV Form 2 D Resource Connection
- » Supervision Notes
- » Reminders
- » Family DQ Alerts

↑ ↓ stein (Stein, Frank N) Add Resource Connection

C17 Completed Depression Referrals

C19 IPV Referrals

+ [Print] [Help]

You will enter a resource connection the same way for the IPV Assessment (FUTURES or HITS) if a resource connection is needed based on the assessment results.

Connection Date: 05/11/2022 This is the date first discussed.

Pertains to: Legal guardian

Referral from assessment? No Yes 05/11/2022 EPDS

Referrals resulting from a child screening should be recorded on the child's screening record in the Child Screenings section.

Connection Type: Mental Health Services

Connected By: Homevisitor Two

Connected To: Place you Referred

Connection Reason: Enter Reason

Did the family verbally accept this connection? Y N N/A

Permission to exchange information obtained: Yes Family declined Not applicable

Comments: [Text Area]

Connection is: Progressing (will show on PVRs) Completed (will no longer show on PVR)

Create Cancel